

**Survey on Difficulties of Registered Safety Officer when executing their duties
in Construction Field**

Notes:

1. To protect your personal privacy, you are not required to fill in your name and HKID no. in this questionnaire.
2. By completing this questionnaire, you agree that you are willing to participate in this survey and allow the results of the survey be published.
3. This questionnaire consists of 4 pages.
4. Please tick the appropriate box for the answer to the questions in section 1 and circle the appropriate number for the answers to the questions in section 2, 3 and 4 as necessary.
5. Thank you very much for your participation and support by completing and returning this questionnaire to me by email **on or before 20 April 2015** at dicktamsafety@gmail.com.

Section 1: Participant Profile

- 1.1 Are you a Registered Safety Officer? Yes No
- 1.2 Are you working in the Construction Industry? Yes No
- Please proceed if the answers to above question 1.1 and 1.2 are **Yes**.
- 1.3 Your gender?
 Male Female
- 1.4 Your age?
 below 25 26-35 36-45 above 45
- 1.5 Your academic qualification?
 Diploma / High Diploma Bachelor Postgraduate / Master Ph.D
- 1.6 How long have you been a registered safety officer?
 1 – 2 years 3 – 5 years 6 – 9 years > 10 years
- 1.7 Your present post?
 Safety Officer Safety Auditor Safety Manager
 Others (Please specify : _____)
- 1.8 What is the experience in working on construction safety?
 1 – 2 years 3–5 years 6– 9 years > 10 years
- 1.9 No. of employee in the company you are working for?
 below 100 100 - 200 above 200

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Section 2: Difficulties in Executing Statutory Duties stipulate in Chapter 59Z, Regulation 15 of Factories and Industrial Undertakings (Safety Officers and Safety Supervisors) Regulations.

Please indicate the extent to which you agree that the following statutory duties you should execute. The extent ranges from 0 to 5 as elaborated below

0 – Not agree/ not applicable	1 – To very little extent	2 – To little extent
3 –To some extent	4- - To large extent	5 – To very large exxtent

2	Difficulties of RSO Job Duties	Extend
2.1	Advising and implementing safety measure for proprietor	0 1 2 3 4 5
2.2	Inspectfor any machinery, plant, equipment, appliance, process as to be liable to cause risk of bodily injury.	0 1 2 3 4 5
2.3	Reporting the findings of any inspection to the proprietor and recommending what measures to be taken	0 1 2 3 4 5
2.4	Assisting in the supervision of safety supervisor	0 1 2 3 4 5
2.5	Advising the proprietor of repairing or maintainingof premises comprising, any appliance, equipment, machinery or plant.	0 1 2 3 4 5
2.6	Investigating and reporting to the proprietorfor the circumstances of any accident, or dangerous occurrence and making recommendations to prevent similar accidents or dangerous occurrences	0 1 2 3 4 5
2.7	investigating and reporting to the proprietor, or causing to be investigated and reported to the proprietor, the circumstances of the suffering of any bodily injury by any person employed in the industrial undertaking and making recommendations to the proprietor to prevent similar suffering of any bodily injury;	0 1 2 3 4 5
2.8	investigating and reporting to the proprietor every fatal accident and making recommendations to prevent similar fatal accidents;	0 1 2 3 4 5
2.9	Receiving, discussing and countersigning every report submitted by safety supervisor;	0 1 2 3 4 5
2.10	Preparing and submitting to the proprietor a monthly report	0 1 2 3 4 5
2.12	Others (Please specify: _____)	0 1 2 3 4 5

Amongst the above-mentioned difficulties of job duties from 2.1 to 2.12, please rank the top three which you consider most difficult when executing by registered safety officer.

Top 1: _____ Top 2: _____ Top 3: _____

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Section 3: Difficulties in Executing Safety Management System

Please indicate the extent to which you agree that the following statutory duties you should execute. The extent ranges from 0 to 5 as elaborated below

0 – Not agree/ not applicable	1 – To very little extent	2 – To little extent
3 – To some extent	4- - To large extent	5 – To very large exxtent

3	Difficulties of Executing Safety Management System	Extend
3.1	Formulate/implement/review of safety policy	0 1 2 3 4 5
3.2	Formulate/implement/review of organizational structure	0 1 2 3 4 5
3.3	Arrange/conduct training programme to meet the training need	0 1 2 3 4 5
3.4	Establish and review of in house safety rule	0 1 2 3 4 5
3.5	Implement / review of inspection programme	0 1 2 3 4 5
3.6	Implement / review of hazard control programme	0 1 2 3 4 5
3.7	Conduct accident / incident investigation	0 1 2 3 4 5
3.8	Establish / implement / review of emergency preparedness	0 1 2 3 4 5
3.9	Assist of evaluation, selection and control of sub-contractor	0 1 2 3 4 5
3.10	Organize a safety committees	0 1 2 3 4 5
3.11	Identify / evaluation of job-hazard analysis	0 1 2 3 4 5
3.12	Promote develop and maintenance of safety and health awareness	0 1 2 3 4 5
3.13	Identify / implement / review of accident control and hazard elimination	0 1 2 3 4 5
3.14	Implement / review of occupational health assurance programme	0 1 2 3 4 5

Amongst the above-mentioned difficulties of job duties from 2.1 to 2.14, please rank the top three which you consider most difficult when executing by registered safety officer.

Top 1: _____ Top 2: _____ Top 3: _____

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Section 4: Factor of safety climate affecting the execution of registered safety officer’s duties
Please indicate the extent to which you agree that the following statutory duties you should execute. The extent ranges from 0 to 5 as elaborated below”

0 – Not agree/ not applicable	1 – To very little extent	2 – To little extent
3 – To some extent	4- - To large extent	5 – To very large exxtent

4	Factor of safety climate affecting the execution of RSO duties	Extend
4.1	Productivity is usually seen as more important that health and safety by management	0 1 2 3 4 5
4.2	Site staffs believe accident investigation are mainly use to identify who is to blame	0 1 2 3 4 5
4.3	Suggestion to improve health and safety are seldom act upon	0 1 2 3 4 5
4.4	I think management has done enough to follow up safety inspection / accident investigation	0 1 2 3 4 5
4.5	Safety inspection here is very helpful to improve the health and safety of worker	0 1 2 3 4 5
4.6	The company shows interest in my views on health and safety	0 1 2 3 4 5
4.7	All the people who work in the construction site are fully committed to health and safety.	0 1 2 3 4 5
4.8	There are always enough people available to get the job done according to the health and safety procedure/instruction/rule	0 1 2 3 4 5
4.9	The company really cares about the health and safety of the people who work here	0 1 2 3 4 5
4.10	Sufficient resources are available for health and safety	0 1 2 3 4 5
4.11	The company encourages suggestions on how to improve health and safety	0 1 2 3 4 5
4.12	Not all the health and safety procedures/instruction/rule are strictly followed	0 1 2 3 4 5
4.13	People here always work safely even when they are not being supervised	0 1 2 3 4 5
4.14	Site Supervisor will ignore the unsafe practice of worker (HKHA)	0 1 2 3 4 5
4.15	I was assigned to conduct safety work with sufficient time (HKHA)	0 1 2 3 4 5
4.16	The site will focus their attention on completing the work and less on the safety procedures.	0 1 2 3 4 5
4.17	I should carry out extra duty that is not related to health and safety Please specify: _____	0 1 2 3 4 5

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Amongst the above-mentioned difficulties of job duties from 4.1 to 4.17, please rank the top three which you consider most important factor for the difficulties when executing by registered safety officer.

Top 1: _____ Top 2: _____ Top 3: _____

Section 5: Suitability of Continuous Professional Development (CPD) to Registered Safety Officer

Please indicate our overall rating for the following items for the suitability of Continuous Professional Development Programme to Registered Safety Officer

5.	Rate of suitability of Continuous Professional Development	Extend
5.1	General Occupational Safety and Health Courses	0 1 2 3 4 5
5.2	Safety Management Related Courses	0 1 2 3 4 5
5.3	Safety Auditing Related Courses	0 1 2 3 4 5
5.4	Certificate, Diploma, Higher Diploma, Degree or Post-graduate Diploma Courses in Occupational Safety and Health (Long Courses)	0 1 2 3 4 5
5.5	Rate of the suitability of CPD course to Registered Safety Officer Please suggest any course to include: _____	0 1 2 3 4 5

Amongst the above-mentioned difficulties of job duties from 5.1 to 5.4, please rank the top three which you consider most important when executing by registered safety officer.

Top 1: _____ Top 2: _____ Top 3: _____