



Labour Department (Headquarters)

勞工處 (總處)

Your reference 來函編號 :

Our reference 本處檔案編號 : (3) in LD OHS/22-02/1/200/1

Tel. Number 電話號碼 : 2852 4041

Fax number 傳真機號碼 : 2581 2049

3 November 2023

Mr. AU Ho Fo,
President,
Society of Registered Safety Officers
P.O. Box 482, Fo Tan Post Office,
Fo Tan, NT

Dear Sir/Madam,

**Consultation – Revision of "Code of Practice – Safety and Health at Work
in Confined Spaces"**

Pursuant to Section 7A of the Factories and Industrial Undertakings Ordinance (Cap. 59), the “Code of Practice - Safety and Health at Work in Confined Spaces” (“the Code”) was issued by the Commissioner for Labour in Year 2000 for the purpose of providing practical guidance and technical information to proprietors, contractors and the persons of any industrial undertakings so as to ensure the safety and health of all persons who would enter into or work in confined spaces.

The Labour Department (LD) is revising the current Code. With a view to collecting opinions of various stakeholders on the proposed revision of the Code, LD has arranged three identical consultation meetings for representatives of concerned organisations/parties to attend. The details are as follows:

- [Session 1] Date: 17 November 2023 (Friday)**
Time: 3:00 pm to 5:00 pm
Venue: Kwun Tong Community Centre
17 Tsui Ping Road, Kwun Tong, Kowloon
Language: Cantonese
- [Session 2] Date: 21 November 2023 (Tuesday)**
Time: 3:00 pm to 5:00 pm
Venue: Causeway Bay Community Centre
7 Fook Yum Road, Causeway Bay, Hong Kong
Language: Cantonese

[Session 3] Date: 29 November 2023 (Wednesday)
Time: 3:00 pm to 5:00 pm
Format: Video consultation meeting (Zoom)
Language: Cantonese

If you or representative(s) of your organisations intend to attend the above consultation meetings, please complete the enclosed registration form and return it to LD by email, post or fax on or before **13 November (Monday)** for a seat reservation. Due to the limited seats in the consultation meeting venues and the maximum number of users who can log in to the video conference, LD will arrange for participants to attend the consultation meeting on a first-come-first-served basis. In addition, each organisation can assign a maximum of three representatives to participate in any one of the consultation meetings. Successful registrants will receive a confirmation letter through email from LD in due course. Moreover, the draft revision of the Code will be sent to your organization via email later.

Apart from expressing opinion by attending the aforesaid consultation meetings, your organisations may also provide written comments to LD on or before **8 December 2023 (Friday)** by –

Mail: Occupational Health Services
Occupational Safety and Health Branch
Labour Department
15/F, Harbor Building, 38 Pier Road, Central, Hong Kong
Fax: 2581 2049
Email: ohs-consultation@labour.gov.hk

If you have any enquiries about the above matters, please do not hesitate to contact our staff at 2852 4041 during office hours.

Yours faithfully,



(Kevin C C Wong)
for Commissioner for Labour

Encl.: Registration Form

Registration Form for Consultation –**Revision of "Code of Practice – Safety and Health at Work in Confined Spaces"**

Please return the completed the registration form to
the Occupational Safety and Health Branch of the Labour Department by

Mail: Occupational Health Services, 15/F, Harbour Building,
38 Pier Road, Central, Hong Kong

Fax: 2581 2049

Email: ohs-consultation@labour.gov.hk

Contact Point of Participating Organisation:

Name : _____
 Contact Telephone : _____
 Contact Email : _____
 Participating Organisation/Parties : _____
 The ID of the video consultation meeting : (if applicable) _____

Our organization would like to join the following meeting(s):

		Date	Time	Venue	Number of Participants
<input type="checkbox"/>	Session 1	17 November 2023 (Friday)	3:00 pm to 5:00 pm	Kwun Tong Community Centre	
<input type="checkbox"/>	Session 2	21 November 2023 (Tuesday)	3:00 pm to 5:00 pm	Causeway Bay Community Centre	
<input type="checkbox"/>	Session 3	29 November 2023 (Wednesday)	3:00 pm to 5:00 pm	Video consultation meeting (Zoom)	

Notes:

- Please put a "✓" in the box on the left of the selected session
- Each organization is limited to sending a maximum of three representatives to attend any one consultation meeting