



**Labour Department**  
**Occupational Safety and Health Branch**  
**Occupational Safety and Health Training Centre**

勞工處  
職業安全及健康部  
職業安全及健康訓練中心

Your reference 來函編號 :  
Our reference 本處檔號 : (20) in L/M No. (5) to OSTC/SO/25  
Tel. number 電話號碼 : 2940 7050  
Fax number 傳真機號碼 : 2940 6251

4 November 2009

The President  
Society of Registered Safety Officers  
P.O. Box 482  
Fo Tan Post Office  
Fo Tan  
New Territories

Dear Sir/Madam,

**Factories and Industrial Undertakings**  
**(Safety Officers and Safety Supervisors) (Amendment) Regulation 2001**

You are no doubt aware that the captioned Amendment Regulation which was approved by the Legislative Council on 5 June 2002 provides, among other things, that the registration of safety officers shall be valid for a period of 4 years subject to renewal or revalidation. Under the Amendment Regulation, application for renewal or revalidation shall only be approved if the Commissioner for Labour (“the Commissioner”) is satisfied that the applicant has completed a total of not less than 100 hours of Continuing Professional Development Programmes in occupational safety and health in the 4 years immediately preceding the application.

Also, safety officers registered before 7 June 2002 shall be deemed, for the purposes of renewal or revalidation under Regulation 7B of the Amendment Regulation, to be registered on 7 June 2002. Hence, registrations of the aforesaid safety officers will expire on 7 June 2006. In other words, the first cycle of applications for renewal of registration as safety officers for the aforesaid safety officers ended on 6 June 2006. For those safety officers who have renewed their registrations on or before 6 June 2006, their registrations will expire on 7 June 2010. Hence, they may apply to the Commissioner for renewal from 7 September 2009 to 6 June 2010 (i.e. the second cycle of applications for renewal of registration as safety

officers). Safety Officers' registrations not renewed under the Amendment Regulation shall cease to have effect on their expiration. The safety officers with expired registration cannot perform those statutory duties of a safety officer under the Factories and Industrial Undertakings (Safety Officers and Safety Supervisors) Regulations. For example, the safety officers cannot sign on any Form 2A.

At the present moment, the Commissioner has received only a few applications for renewal since 7 September 2009. Hence, your kind assistance is sought to encourage the registered safety officers who are members of or are related to your organisation to submit applications for renewal of their registrations as soon as possible. In this regard, your kind assistance is also sought to upload an announcement of the aforesaid renewal requirements onto your website, if any, or disseminate the information via appropriate avenues to your members or registered safety officers related to your organisation.

If you need further information, please feel free to contact me on 2940 7050.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Au Yeung Chi', written in a cursive style.

(AU YEUNG Chi)  
for Commissioner for Labour